

POINT LOOKOUT COMMUNITY HALL





A Dreamy Event Experience

Backing onto gorgeous bushland and the beach beyond, the community hall at Point Lookout is a divine venue well-suited to both sit-down and cocktail style events.

The polished bamboo floors and full-length glass bifold doors open onto a large timber deck overlooking the grassy courtyard and outdoor stage. This venue offers a seamless indoor/outdoor transition; perfect for bringing the outside in, embracing the natural beauty of the island.

Walking distance to popular Home Beach and in close proximity to numerous accommodation options, this venue is extremely popular for events.

For those desiring their ceremony and reception to be in one location, this venue, offering two distinct areas, is the perfect choice.





Reasons To Love The Hall

Stradbroke Island Events' Community Hall event packages are designed to maximise the venue's offering and minimise the stress of planning so clients enjoy each step toward their perfect celebration. SIE's packages include everything required for a gloriously styled, seamless event. All styling elements within the packages will be customised to reflect each client's individual vision and event preferences.

CAPACITY

Sit down - 120

Cocktail - 200

VENUE FEATURES

- BYO drinks
- Ceiling fans
- Onsite parking
- Children's playground
- Wheelchair friendly
- Large kitchen with oven and 6-burner electric stove
- Accommodation within walking distance
- Outdoor stage
- Large deck suitable for dancing
- Stunning rainforest background with ocean glimpses
- Outdoor power
- Close to fabulous beach ceremony locations
- Close to public transport

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Wedding Planning & Styling Inclusions

- Two in-person meetings:
 - Initial meeting explores the client's vision
 - Second meeting finalises all details
- Unlimited email support
- Options for phone and zoom meetings (by appointment)
- Securing and management of site permit/s
- Personalised floor plan and wet weather planning
- Access to templates for wedding checklist and event itinerary (runsheets)
- Recommending and assistance with booking vendors
- Supplier liaison
- Styling suggestions and mood board development based on client's vision
- Delivery and installation of supplied items for ceremony and reception including client-supplied items, eg. place cards, signage, etc.
- Wait staff to serve drinks, manage the reception venue, pack outdoor items, secure alcohol and lock venue at the conclusion of the event
- Pack down and clean up.



Ceremony Inclusions

- Ceremony permit for location selected by client
- Two-post ceremony arch (choose from dark or blonde bamboo, timber, round, white or driftwood. See [https://stradbrokeislandevents.com.au/hire-shop/2 post](https://stradbrokeislandevents.com.au/hire-shop/2-post)) with draping (client choice of colour)
- Floral arrangement for arch. Choice of two bouquets or one large corner arrangement. Post ceremony, flowers will be transferred to reception
- Twenty four white Americana chairs (three rows of four chairs either side of aisle)
- Jute aisle runner
- One basket of twenty parasols
- White timber signing table and two chairs
- 'Welcome To Our Ceremony' sign

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Reception - Venue Styling, Furniture & Decor

VENUE INCLUSIONS

- Up to eight hours reception time. Additional hours are available on request. Additional fees may apply.
- Bar - [Choice of styles](#). Includes glassware, garnishes, bar utensils, drink tubs, ice and bar staff appropriate to guest numbers
- Stunning lighting features - Indoor and outdoor. Choice of fairy and festoon lighting
- Table decor - Candle package. Client's colour choice for a mix of pillar, dinner and tealight candles in glass vases. Candles can be collected by clients post event.
- Glassware - Water and wine glasses and water bottles
- Tea and coffee station - coffee pod machine, variety of teas, sugar, standard milk, cups and saucers. Dairy alternatives available on request.
- Wishing well and cake table - [Client choice of wishing well](#)

EVENT INCLUSIONS

- Furniture - Choice of dining chair and cocktail furniture
- Floral arrangements - For guest tables and cocktail furniture
- Furniture - Range of cocktail furniture reflecting client's vision and includes lounges, armchairs, timber tables, low tables with rugs and cushions, bar tables and stools, coffee tables and ottomans
- Floral arrangements - For bar tables, coffee tables, bar and cake/wishing well table
- Full set up and pack down of your entire event

All you need to do is turn up looking amazing and we will do the rest





Package Inclusions & Prices

- Venue hire
- Furniture and decor
- Wedding planning and styling
- Drinks staff and venue management
- Ceremony set up and location permit
- All venue and ceremony florals
- Stunning lighting features

SIT DOWN

60	\$20,748. ²⁰
80	\$23,418. ⁴⁵
100	\$29,812. ²⁰

COCKTAIL

60	\$20,253. ²⁰
80	\$21,707. ⁹⁵
100	\$27,991. ⁷⁰

All products and services require a \$500 security bond. Following the event, and subject to breakages or damages, the bond will be refunded. The above prices are inclusive of GST, current as at January 2023 and valid for events up to 30 June 2024. Pricing is subject to change without notice.



Our Dream Team Recommendations

- Music
- Flowers
- Transport
- Celebrant
- Petsitting
- Childminding
- Accommodation
- Catering options
- Couples' massage
- Local bonbonniere
- Wedding cake/dessert
- Hair and makeup artists
- Photography and videography
- Stationery and custom signage

Once a package is booked, clients are encouraged to ask Stradbroke Island Events for details.

WHAT CLIENTS NEED TO DO SOONER RATHER THAN LATER

- Book accommodation and barges
- Purchase wedding attire
- Distribute "save the dates", invitations and develop wedding website.

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Optional Extras

Additional guests @ \$75 per person up to an additional five guests.
Contact SIE for costs for additional guests in excess of this number.

FOR CEREMONIES

Basket of 20 parasols	\$88.00
Shoe removal station	\$154.00
Timber boardwalk aisle	\$440.00
Ceremony arch to arbor upgrade	\$110.00
Two peacock chairs with signing table	\$100.00
Alternative ceremony chairs	additional per chair \$4.00
Timber or French linen bench seat for ceremony	per bench \$44.00
Water station	clothed table with drink dispenser & glassware \$110.00
Ceremony drinks station	including compulsory wait staff x 2 hours \$341.00

FOR RECEPTIONS

Fire pit	\$110.00
Gelato cart	\$110.00
Lace ceiling draping	\$250.00
Additional drop lights	\$110.00
Luxe modern furniture package from	\$1,100.00
Large floral centerpiece from	\$220.00
Champagne tower	5 tier (55 glasses) \$165.00 6 tier (91 glasses) \$220.00
Cocktail waiter & glassware	waiter per hour \$60.00 per glass \$2.00

Ask the SIE team for further information on these upgrades to packages.



FAQ

BOND

To secure SIE's services, a \$500 security bond is required on all bookings. Subject to event breakages, damages or breach of terms and conditions, the bond will be refunded within fourteen days of the event.

ADDITIONAL GUESTS

Additional guests may be added and removed to the package guest number. Based on the final guest numbers (due one month out from event date) and style of reception, additional space, hires and staff may also be required. Chat to SIE about your desired guest numbers so we can prepare and ensure pricing is clear.

STYLING

When first connecting with clients, SIE will ask about their preferred style and the overall look and feel clients seek. Sending SIE images or a Pinterest board of the ideal vision will greatly assist SIE in delivering your vision.

LIVE MUSIC

Live music is the perfect way to create your desired vibe. We can recommend incredible musicians/entertainers. If you wish to book other entertainers, SIE can explain the intricacies of a hall event to ensure your entertainers are equipped correctly. Please keep SIE informed of your entertainment plans to ensure a suitable space within your reception is set aside. Please note a five-piece band needs considerable room and power supply as does allocated dance space.

DRINKS

Point Lookout Community Hall is the only venue on public land on the island at which BYO is permitted. SIE can (at additional cost) provide assistance with transporting beverages to the island or can sell alcohol (including specifically requested brands/type) to clients for their event. SIE can supply and deliver all beverages to the event site.

Clients may choose to offer drinks via a bar tab, cash bar or a mix of the two. Stradbroke Island Events offers cash and EFTPOS facilities onsite for cash bars. The minimum bar tab set by Stradbroke Island Events must be paid in full thirty days prior to event date. Clients need to advise SIE if they will likely extent the bar tab should it reach its limit. If clients wish for guests to purchase their own drinks past the bar tab limit being reached, this should be rearranged with SIE 30 days prior to event.

Wine and champagne are sold by the bottle when the bar operates under a tab. Per glass and per nip pricing applies under cash bar arrangements.

Specific beverage requests must be received and agreed to by SIE no later than sixty days prior to the event date. Especially requested alcohol supplied by SIE and paid for by client that hasn't been consumed during the event can be collected from the event site by the clients on the morning following their event.

Drinks service finishes thirty minutes prior to the reception's end time. In accordance with Queensland legislation, responsible service of alcohol will be strictly adhered to and therefore all alcohol is to be served by Stradbroke Island Events staff. See <https://www.business.qld.gov.au/industries/hospitality-tourism-sport/liquor-gaming/liquor>



To aid swift downloading of this brochure, low resolution images have been included.

EVENT FINISH TIME

Last drink will be called by 11:30pm all guests should be off sight by 12:00am. Venue packages include an eight-hour reception.

TRANSPORT

For all on-island transport needs, contact www.stradeasy.com.au

ENVIRONMENTAL PROTECTION

To preserve the natural environment on North Stradbroke Island, we ask that balloons, rice, confetti, single use plastic bottles and plastic straws are not used.

While eco confetti is advertised as bio degradable it takes time to break down and therefore looks like litter left on the beach and can confuse well meaning community members.

CHANGES TO PACKAGES

Once a package is booked via the payment of a deposit, changes can be made up to one month out from the event date. No further changes are possible after this date.

PRICING

All prices included in this brochure are inclusive of GST, current as at January 2023 and are valid for events up to 30 June 2024. Pricing is subject to change without notice.

PAYMENTS

Paying your 25% deposit locks in your date, permits, venue, our services and products. SIE will send you a Quarterly payment plan from initial deposit to 1 month out from your event date. SIE will send you reminders with payments are due.

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